

Custom Table and Chairs Worksheet

Job Name: _____

Picture/Drawing Provided: _____

Products/Items

Table length: _____ width: _____

Captain's Chair (with arms) quantity: _____

Side Chair (no arms) quantity: _____

Other: _____

Wood Type

Walnut

Alder

Maple

Birch

Other: _____

Table Top Material

Solid wood

Wood veneer and hardwood edge

Laminate overlay and hardwood edge

Other: _____

Table Legs/Support Preference

Legs, number ___ specify type: _____

Pedestal(s), number ___ specify type: _____

Cross brace (stretcher)

Other: _____

Table Legs/Support Material

Same as top

Steel

Aluminum

Other: _____

Special Instructions

Chair Padding

None

Seats

Seats and backs

Other: _____

Wood Finish

Stain with clear coat, specify color: _____

Clear finish only

Other: _____

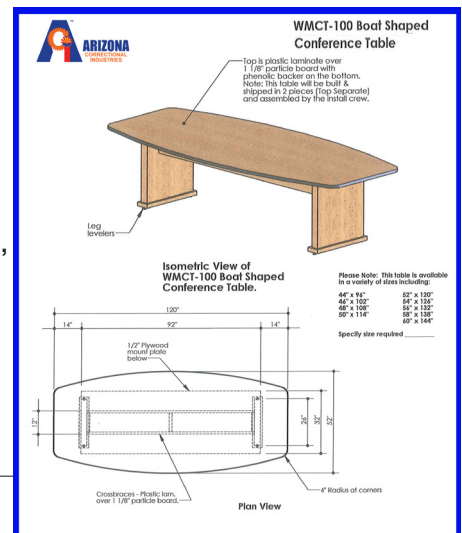
NOTES:

Once we know this information we should be able to give you a rough estimate.

We generally do a drawing based on the answers to the basic requirements listed here so you can see what we have in mind.

Then you can make adjustments based on the drawing and a revision will be drawn (if necessary). There is no cost to do the initial drawing and a revision.

The final cost will be determined once the final drawing has been approved by you and all the materials, as per your specifications, have been priced.





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Quote Request

Name: _____ Date: _____ Purchase Order: _____
 Company: _____ Email: _____
 Street: _____ Phone Number: _____ Fax Number: _____
 City: _____ Zip Code: _____

Bill to (Check here __ if same as above.)	Name: _____
	Email: _____
	Phone Number: _____ Fax Number: _____
	Street: _____ City: _____ Zip Code: _____

Ship to (Same as top address __ Bill to __ above.)
 Name: _____
 Street: _____ Email: _____
 City: _____ Zip Code: _____ Phone Number: _____ Fax Number: _____

Item Code	Description	Size/Color	Line Price	Qty	Line Total

See attached Worksheet for order details.

By signing below, I am certifying that I am an authorized purchasing agent for the above named company.

Authorized Signature: _____

Subtotal	
Sales Tax 8.6%	
Freight	
Total	

**Please sign completed Quote Request and fax to 602-272-1007
 or email to sales @aci.az.gov**